

Valley Gateway Meeting

Monday, August 27, 2018

Fair Ave. Elementary School

1. Welcome
 - a. Flag Salute / Introductions / Inspirational Message
2. Minutes (Cat)
3. Circulate a signup for future meeting locations!! Circulate a directory and have people check their officers' contact info. (a lot of emails came back wrong)
4. Treasurer's Report (Shaina)
 - a. Budget
 - b. 17-18 End Year Financial Statement
 - c. Treasurer Report
5. District Fliers (Key or Priya)
 - a. Common Agenda
 - b. Treasurer's Timeline Reminders
 - i. 2 copies of End Year Financial Report / Audit / Budget!
 - ii. Membership Dues! Remit at least 30 members by _____ for "Ready Set Remit" Award
 - iii. Taxes (Form 990 (Fed.), State Taxes, RRF1)
 - c. Membership Dinner & Membership poster contest ?!
 - d. Regional Leadership Conference
 - e. Council v. Council
 - f. Officer Training
6. Valley Gateway New Business
 - a. "How well do YOU know PTA rules?"
 - b. Unit Checkup...
 - i. How many had smooth officer transitions?
 - ii. How many received procedure books?
 - iii. How many had smooth transition of bank accounts? If not, what were the issues...
 - iv. How many are still having issues with lack of records, materials, training? What are the main issues...? How can council be most helpful?
 - c. Membership Report (Jenna)
 - i. Membership questions?
 - ii. New TOTEM online system and how to enroll (share enrollment steps)
 - iii. Anyone else interested in taking over membership role?
 - d. Reflections Report (Ari)
 - e. Bylaws Report (Priya)
 - f. Treasurer's Training (Shaina)
 - g.